

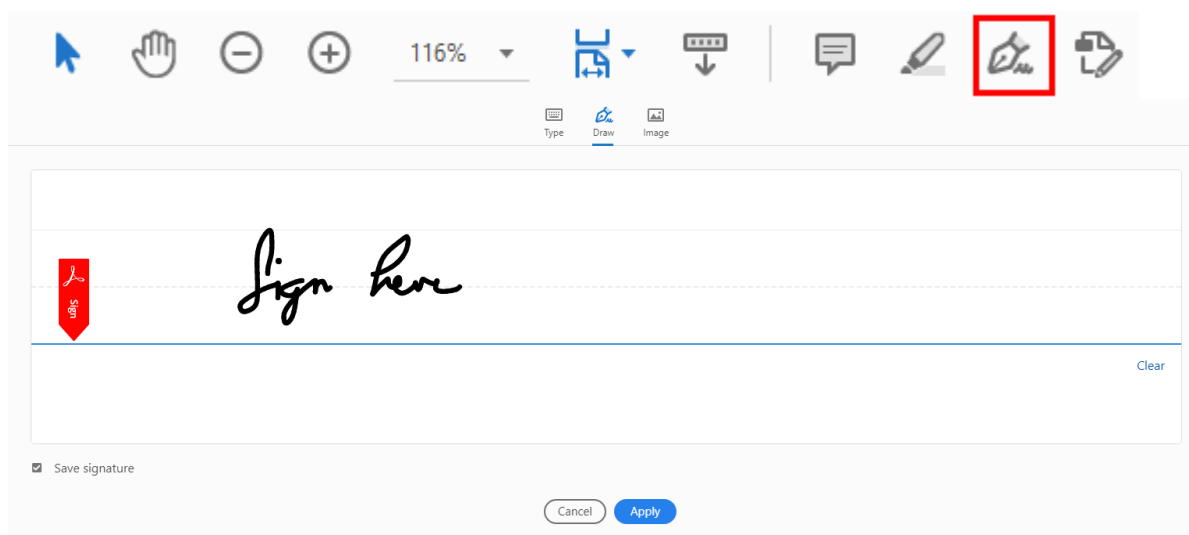
HOW TO ADD A SIGNATURE INTO A FILLABLE FORM

1. Download and save the fillable form to your desktop computer
2. Open the form in [Adobe Acrobat Reader](#), [Nitro Reader](#) or [Foxit PDF Reader](#)
3. Complete and sign the form
4. Save the file to your desktop computer

a) TO SIGN THE FILLABLE FORM IN ADOBE ACROBAT READER

1. Click the Sign Document icon found in the top menu bar

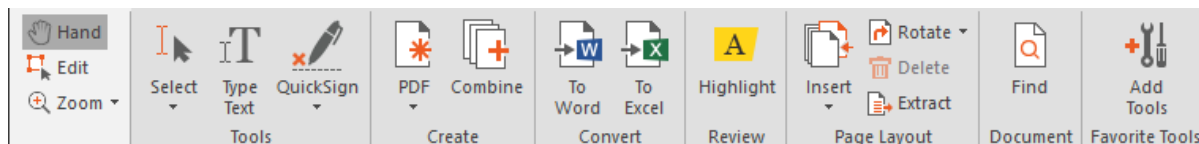
If you do not have a signature set up click **Add signature**, click on the **Draw** option, sign your signature and click **Apply**



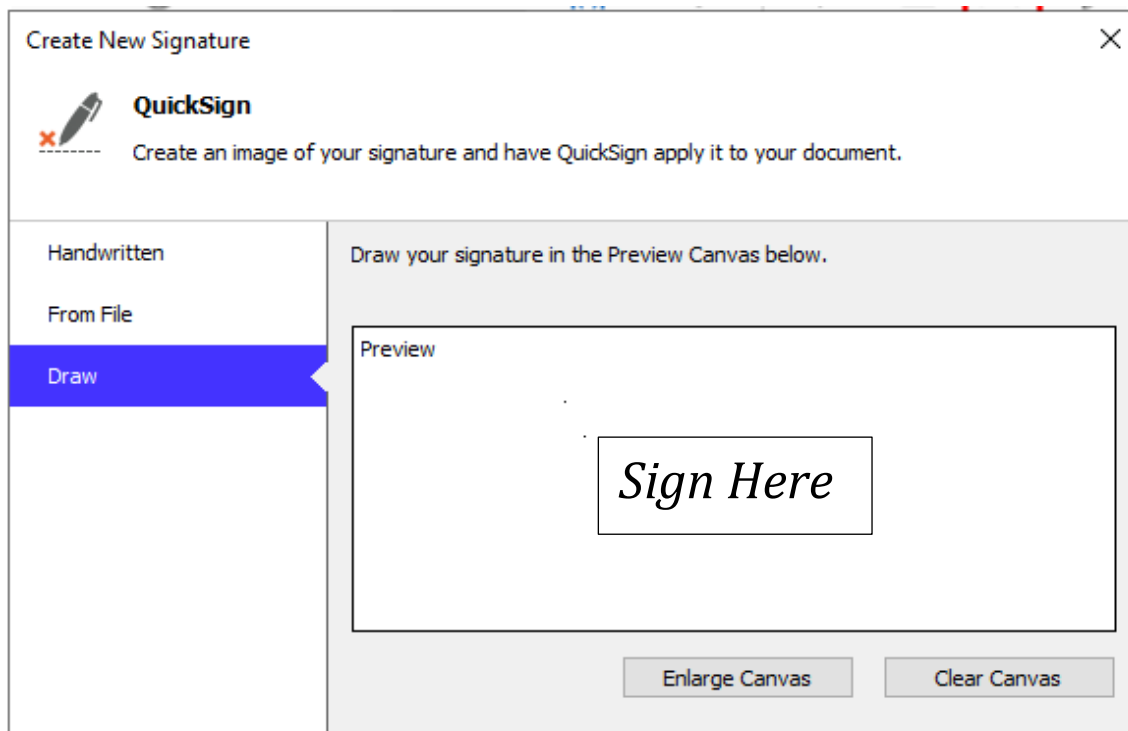
2. You can now click the Sign Document icon and apply the signature to all signature fields

b) TO SIGN THE FILLABLE FORM IN NITRO READER

1. Click the QuickSign icon found in the top menu bar



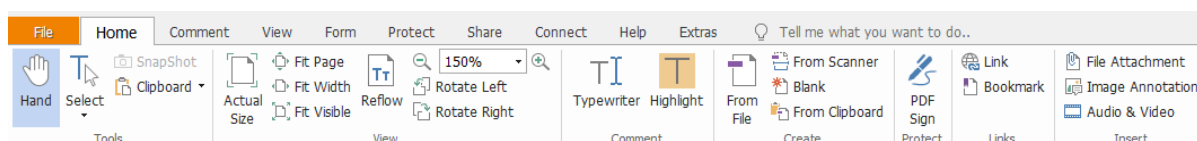
If you do not have a signature set up click **Create a new signature**, click on the **Draw** option, sign your signature and click **Ok**



2. You can now click the QuickSign icon and apply the signature to all signature fields

c) TO SIGN THE FILLABLE FORM IN FOXIT PDF READER

1. Click the PDF Sign Protect icon found in the top menu bar



If you do not have a signature set up click **Create Signature**, click on the **Draw** option, sign your signature and click **Save**

Create Signature

×

Create By

Draw Signature


Import File

Paste from Clipboard

Type Signature

Online Signature

Preview



Options

☒ Convert signature to black & white

☐ Discard this signature when program closes

☐ Require password to use this signature

Set Password

Save Online

Save

Cancel

2. You can now click the PDF Sign Protect icon and apply the signature to all signature fields